

## Office Notices

**Posted: June 23, 2020**

**Out of concern for the Health and Safety of the public and our employees during COVID-19, the Fort Bend County District Clerk's Office – Sienna Annex will be closed until further notice.**

**The Richmond office located inside of the Fort Bend County Justice Center will remain open for normal business hours 8am - 5pm.**

**Thank You for your Understanding!**

**Sincerely,**

**Beverley McGrew Walker**

**Posted: May 20, 2019**

**IMPORTANT NOTICE: Please be advised that the Fort Bend County District Clerk's Office will be temporarily closed on Thursday May 21, 2020 from 2:50pm to 3:20pm to honor a long-time Fort Bend County District Clerk Employee who is retiring.**

**Thank You for your Understanding!**

**Sincerely,**

**Beverley McGrew Walker**

**Posted: May 12, 2020**

### **PASSPORT OFFICES REOPENING**

**Beginning May 18, 2020 the Fort Bend County District Clerk's Richmond and Sienna Passport Offices will reopen to the public and begin accepting passport applications. In order to adhere to social distancing guidelines and manage the flow of customers coming in and out of our office, we will only be accepting passport applications by appointments only.**

**Please call (281) 633-7630 to schedule your appointment.**

**It is imperative to have all the required documentation when appearing for an appointment. Unfortunately, we will not be able to hold appointment spots while the needed documents are attained. The applicant will have to reschedule.**

**The Houston Passport Agency is only offering Routine Passport Service (6-8 weeks) at this time. Expedited Passport Service (2-3 Weeks) is currently unavailable. Please understand that due to the COVID-19 pandemic Routine Passport Service could possibly take longer than the standard 6-8 weeks.**

**The Fort Bend County District Clerk encourages all passport applicants with urgent travel needs to contact the U.S. Department of State-Bureau of Consular Affairs: Houston Passport Agency at 1-877-487-2778.**

**Posted: May 3, 2020**

**DISTRICT CLERK'S OFFICE RESUMES NORMAL BUSINESS HOURS**

**The Fort Bend County District Clerk's Office will resume normal business hours to serve the public on Monday May 4, 2020.**

**To help stop the spread of COVID-19, we are encouraging minimum public contact and are providing the following services for you:**

- **District Clerk's Case Filing Drop Box (Located near the steps of the Justice Center)**
- **E-Filing (Please Follow The Link)**
- **Any Payments for court cost, copy request, or any fees can be paid via:**  
**[www.officalpayments.com](http://www.officalpayments.com)**
- **Copy Request may be emailed with payment conformation to the following email address:**  
**[DistClerk@fortbendcountytx.gov](mailto:DistClerk@fortbendcountytx.gov)**

**If you have any further questions on how to conduct business with us remotely, please contact our office at (281) 341-4509.**

**Sincerely,**

**Beverley McGrew Walker**

**Posted: May 3, 2020**

**In an abundance of caution for the health and safety of our staff and the public, the Fort Bend County District Clerk's Richmond and Sienna Passport Offices will remain closed until Monday May 18, 2020.**

**The Fort Bend County District Clerk encourages all passport applicants with urgent travel needs to contact the U.S. Department of State-Bureau of Consular Affairs: Houston Passport Agency at 1-877-487-2778.**

**Sincerely,**

**Beverley McGrew Walker**

**Posted: March 19, 2020**

**IMPORTANT NOTICES RE: COVID- 19: Please [CLICK HERE](#) for alternative ways to handle business with the District Clerk's Office while limiting public interaction. Please help us STOP the spread of COVID-19!**

**Passport Services: Due to COVID-19, the Fort Bend County District Clerk's office has temporarily suspended all passport processing effective March 17, 2020 until further notice. If you have further questions, please contact our office at 281-341-4509.**

**Jury Duty: Jury service has been suspended for all District and County Courts through April 10, 2020. If you are scheduled for jury service at the Fort Bend County Justice Center do not report for jury service at your summoned location.**

**If you are scheduled for jury service in a Justice of the Peace Court, please contact that court for further instructions and updates.**

**JP 1 Place 1: (832) 471-2550**

**JP 1 Place 2: (281) 341-3742**

**JP 2: (281) 403-8080**

**JP 3: (281) 238-3240**

**JP 4: (281) 491-6016**

**Please be aware that the Fort Bend County offices will remain open and are operational under normal business hours. County Judge KP George has signed a Declaration of Disaster. For updates about COVID-19, please visit the Public Health Emergency Preparedness site at [FBCHealth.org](https://www.fbchealth.org)**

**Sincerely,**

**Beverley McGrew Walker**

**Posted: April 1, 2020**

**Effective April 1, 2020 the fee for Passport Photos has increased from \$10.00 to \$15.00.**

**Sincerely,**

**Beverley McGrew Walker**

**Posted: March 18, 2020**

**IMPORTANT NOTICE: Jury service has been suspended for all District and County Courts through April 10, 2020. If you are scheduled for jury service at the Fort Bend County Justice Center do not report for jury service at your summoned location.**

**If you are scheduled for jury service in a Justice of the Peace Court, please contact that court for further instructions and updates.**

**JP 1 Place 1: (832) 471-2550**

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**Please be aware that the Fort Bend County offices will remain open and are operational under normal business hours. County Judge KP George has signed a Declaration of Disaster. For updates about COVID-19, please visit the Public Health Emergency Preparedness site at [FBCHealth.org](https://www.fbchealth.org)**

**Sincerely,**

**Beverley McGrew Walker**

**Posted: March 16, 2020**

**IMPORTANT NOTICE: Due to COVID-19, the Fort Bend County District Clerk's Office has temporarily suspended the processing of all passport applications effective March 17, 2020 until further notice.**

**Sincerely,**

**Beverley McGrew Walker**

**Posted: March 16, 2020**

**IMPORTANT NOTICE: Jury service has been suspended for all District, County, and Justice of the Peace Courts through March 27, 2020. If you are scheduled for jury service at the Fort Bend County Justice Center or at any of the Justice of the Peace Courts, do not report for jury service at your summoned location.**

**Please be aware that the Fort Bend County offices will remain open and are operational under normal business hours. County Judge KP George has signed a Declaration of Disaster. For updates about COVID-19, please visit the Public Health Emergency Preparedness site at [FBCHealth.org](https://www.fbchealth.org)**

**Sincerely,**

**Beverley McGrew Walker**

**Posted: March 13, 2020**

**IMPORTANT NOTICE: COVID-19 update: Please be aware that the Fort Bend County offices will remain open and are operational under normal business hours. County Judge KP George has signed a Declaration of Disaster. For updates about COVID-19, please visit the Public Health Emergency Preparedness site at <https://www.fbchealth.org>. For updates related to the Courts, please visit County Court at Law, and District Courts. Jury service is suspended through March 20, 2020. If you are scheduled for jury service in a Justice of the Peace Court, please contact that court for further instructions and updates.**

**JP 1 Place 1: (832) 471-2550**

**JP 1 Place 2: (281) 341-3742**

**JP 2: (281) 403-8080**

**JP 3: (281) 238-3240**

**JP 4: (281) 491-6016**

**Sincerely,**

**Beverley McGrew Walker**

**Posted: March 12, 2020**

**Notice: The Fort Bend County District and County Courts have cancelled Jury Duty. Therefore, if you have been summoned for jury service for Fort Bend County Justice Center at 8:00 AM or 12:30 PM on Tuesday, March 17, 2020 you do not need to appear as scheduled.**

**Please Note: The Fort Bend County Justice of the Peace Courts will continue to conduct jury duty at their scheduled times. Please contact the applicable phone number before proceeding to your assigned summoned court for any updates:**

**JP 1 Place 1: (832) 471-2550**

**JP 1 Place 2: (281) 341-3742**

**JP 2: (281) 403-8080**

**JP 3: (281) 238-3240**

**JP 4: (281) 491-6016**

**Sincerely,**

**Beverley McGrew Walker**

**Posted: March 9, 2020**

**NOTICE – The Fort Bend County District and County Courts have cancelled Jury Duty. Therefore, if you have been summoned for jury service for Fort Bend County Justice Center at 8:00 AM or 12:30 PM on Tuesday, March 10, 2020 you do not need to appear as scheduled.**

**Please Note: The Fort Bend County Justice of the Peace Courts Precinct 1- Place1 and Precinct 3 will continue to conduct jury duty at their scheduled times. Please contact the applicable phone number provided below before proceeding to your assigned summoned court for any updates:**

**JP 1 Place 1: 832-471-2550**

**JP 3: 281-238-3240**

**Sincerely,**

**Beverley McGrew Walker**

**Posted: February 20, 2020**

**NOTICE:**

The District Clerk's Office online case search is temporarily unavailable due to technical issues. If you need assistance with a case search, please contact our office during business hours (8 am – 5 pm) at 281-341-4509 or 281-633-7630.

Sorry for any inconvenience.

Sincerely,

Beverley McGrew Walker

**ATTENTION: NOTICE OF NEW 2020 PASSPORT FEES**

*Posted: January 24, 2020*

Effective Monday, January 27, 2020 the Express Mail Fees for Passport applications will be as follows:

**Adult Passport Book (Age 16+)**

**Routine Service with Express Mail: Price Increased From \$126.48 to \$127.13**

**Expedited Service with Express Mail: Price Increased From \$186.48 to \$187.13**

**Adult Passport Book & Card (Age 16+)**

**Routine Service with Express Mail: Price Increased From \$156.48 to \$157.13**

**Expedited Service with Express Mail: Price Increased From \$216.48 to \$217.13**

**Minor Passport Book (Age 15 & Under)**

**Routine Service with Express Mail: Price Increased From \$96.48 to \$97.13**

**Expedited Service with Express Mail: Price Increased From \$156.48 to \$157.13**

**Minor Passport Book & Card (Age 15 & Under)**

**Routine Service with Express Mail: Price Increased From \$111.48 to \$112.13**

**Expedited Service with Express Mail: Price Increased From \$171.48 to \$172.13**



**ATTENTION: NOTICE OF NEW FEES**

***Posted: November 15, 2019***

**Effective January 1, 2020, pursuant to TX Local Government Code 118.131 (a) (d), Fort Bend County Commissioners Court has increased the Fort Bend County Sheriff and Constable service fees as follows:**

**Capias, Order of Sale, Writ of Attachment, Certioraris, Commitment, Execution, Garnishment, Habeas Corpus, Mandamus, Possession, Sequestration & Other Writs from \$130.00 to \$150.00**

**Sincerely,**

**Beverley McGrew Walker  
Fort Bend County District Clerk**

**Notice:**

***Posted: November 5, 2019***

**In order to better serve you, the Fort Bend County District Clerk's office will be closing at 4:00 PM on the following dates for Staff Development:**

<b>January 16, 2020</b>	<b>July 23, 2020</b>
<b>February 20, 2020</b>	<b>August 20, 2020</b>
<b>March 26, 2020</b>	<b>September 24, 2020</b>
<b>April 23, 2020</b>	<b>October 22, 2020</b>
<b>May 28, 2020</b>	<b>November 12, 2020</b>
<b>June 25, 2020</b>	<b>December 17, 2020</b>

**Thank you for your continuous support.**

**Sincerely,  
Beverley McGrew Walker**

**Notice:**

**Posted: August 16, 2019**

**The Fort Bend County District Clerk's Office is transitioning towards paperless case files for Civil and Criminal cases. Family cases are paperless and have been successfully operating in the courtroom without a physical case file. This means paper case files will no longer be available for viewing in the courtrooms nor in the District Clerk's Office.**

**Case files can be viewed via public online access through our website or in-person by utilizing public access terminals located in the District Clerk's Office.**

**If you have any questions or concerns, feel free to contact my office for assistance at 281-341-4509.**

**Sincerely,**

**Beverley McGrew Walker**

**Fort Bend County District Clerk**

**Notice:****Effective Immediately - Notice of Electronic Judge's Docket Entries****Posted: May 1, 2019**

**In an effort to better serve the public, our case management system is now displaying electronic docket entries made by some District Judges.**

**Online Example:****REGISTER OF ACTIONS****CASE NO. 17-DCV-123456****09/22/2017 Judge Docket Entry****Agreed Order signed on submission**

**During this technological progress you may see both computer generated docket entries and the traditional Docket Sheet image containing the written minutes.**

**In addition, the following Fort Bend County District Courts are currently operating with paperless case files:**

**240<sup>th</sup> Judicial District Court – Civil Cases only****268<sup>th</sup> Judicial District Court – Civil & Criminal Cases****328<sup>th</sup> Judicial District Court – Family Cases****387<sup>th</sup> Judicial District Court – Family Cases****400<sup>th</sup> Judicial District Court – Civil Cases only****434<sup>th</sup> Judicial District Court – Civil & Criminal Cases****458<sup>th</sup> Judicial District Court – Civil & Criminal Cases****505<sup>th</sup> Judicial District Court – Family Cases**

**If you have any questions please do not hesitate to contact our office at 281-633-7630.**

**Sincerely,****Beverley McGrew Walker****Fort Bend County District Clerk**

**NOTICE PASSPORT APPLICANTS:**

**In an effort to provide additional assistance to our passport applicants, our office will begin providing appointments on February 5th, 2018 Monday – Friday from 8:00 am – 4:00 pm. Please call 281-633-7630 to make an appointment. Note: Appointments will exclude holidays and emergency office closures.**

**Sincerely,**

**Beverley McGrew Walker  
Fort Bend County District Clerk**

**ATTENTION: NOTICE OF NEW FEES**

**Effective January 1, 2018, pursuant to Local Government Code 118.131 (a) (d), Fort Bend County Commissioners Court has increased the Fort Bend Constable service fees as follows:**

**Writ and Order of Sale service fee from \$120.00 to \$130.00**

**Sincerely,**

**Beverley McGrew Walker  
Fort Bend County District Clerk**

**Effective Immediately:**

**Notice of Electronic Judge's Docket Entries**

**In an effort to better serve the public our case management system is now displaying electronic docket entries made by some District Judges.**

**Online Example:**

**REGISTER OF ACTIONS**

**CASE NO. 17-DCV-123456**

**09/22/2017 Judge Docket Entry**

**Agreed Order signed on submission**

**During this technological progress you may see both computer generated docket entries and the traditional Docket Sheet image containing the written minutes.**

**If you have any questions please do not hesitate to contact our office at 281-633-7630.**

**Sincerely,**

**Beverley McGrew Walker**

**Fort Bend County District Clerk**

**Notice to Attorney's / Pro Se Litigants**

**With the creation of the 458th District Court and in compliance with an Order from the Administrative Judge for the District Courts dated August 18, 2017; effective September 18, 2017 twenty percent (20%) of all pending civil and criminal cases on the dockets of the 240th, 268th, 400th, and 434th Judicial District Courts will be transferred to the 458th Judicial District Court.**

**Notice 08-18-2017 [PDF]**

**Please be aware that you will need to confirm the court with jurisdiction of your case(s) using the District Clerk's online case search <http://tylerpaw.co.fort-bend.tx.us/default.aspx>. If you have any questions or concerns, please do not hesitate to contact our office at 281-633-7630**

**Sincerely,**

**Beverley McGrew Walker  
Fort Bend County District Clerk**

**Attention: NOTICE OF NEW FEE**

**Effective September 1, 2017, a \$5.00 fee shall be collected on the filing of any civil action or proceeding requiring a filing fee, including an appeal, and on the filing of any Counterclaim, Cross-Action, Intervention, Interpleader, or Third Party Action requiring a filing fee, pursuant to Senate Bill No. 42; Chapter 51, Government Code is amended by adding Subchapter N – Additional Filing Fee for Judicial and Court Personnel Training.**

**Sincerely,**

**Beverley McGrew Walker  
Fort Bend County District Clerk**