

4. Day, Date, and Time Period Requested (2 hours minimum per use)

Reminder: Rental must occur between the hours of 8 am to closing OR after hours from closing to 12 am (midnight). Rental may not overlap between the library's open hours and after hours. See library's website for hours of operation. If requesting audiovisual, please contact the Missouri City Branch Library (281-238-2100) to make arrangements at least one week prior to scheduled rental. Staff will not be available to assist during scheduled rentals.

Total hours of use requested _____

Security Deposit: \$125.00
(Deposit is refunded provided that the room is clean and there are no damages.)

Fees for The Pointe are \$50.00 per hour.

Total hours _____ x \$50 = _____ **Total Fee**

Please make checks payable to Fort Bend County. Payment is due at time of application.

Fees to be paid for peace officer are current contract cost rate and paid directly to the officer on duty.

5. Clean-Up Agreement

I agree to assume full responsibility for cleaning of The Pointe in accordance with the procedures listed. I further acknowledge that I will be financially responsible for payment of any damages or custodial services if I fail to clean up the facility and grounds properly.

Signature

Date